## 2 June 1981

MEMORANDUM FOR: All Deputy Directors,

Staff and Division Chiefs, ODP

25X1

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FROM

Security Officer,

SUBJECT

: Proposed ODP Instruction

- 1. Please review the attached Draft for Security Procedures for Word Processor Magnetic Storage Media.
- It is requested that you submit comments or indicate your concurrence by 17 June 1981.

25X1

DISTRIBUTION:

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ODP/MS/FWE:chm/: (2June81)(instruct Claire's #lgrn disk)